

Table 3. Key questions and indicators to measure the uptake and use of your outputs

What is the uptake and use of your outputs?			
Questions	Example indicators you could use	What those indicators tell you	What those indicators don't tell you
Is the work being used? How is the work being used?	Number or percentage of users who say that they are using or adapting an output Action taken as a result of the output or event (e.g. new networks developed, follow-up meeting planned, invitation to input further)	Indication of increasing relevance (usefulness) of an output when adapted for another audience or context Potential examples of uptake (and even impact)	How is it being used and any resulting impact It may be tricky to gauge how much an output or activity contributed to change or impact
Has it changed the way the audience behaves in some way?	Indications of changes in policy thinking Specific language in policy documents A stakeholder's use of a specific tool Cases of tools used in decision-making Example of research evident in policy decisions		

