

Privacy Statement

Introduction

This survey is conducted by ODI, funded by the Bill & Melinda Gates Foundation. ODI is the data processor and the data controller of data collected in this survey.

By participating in this survey, you agree to the use of your personal information as described in this policy. We ask you to read this privacy policy carefully.

For the online component of this study, we collect the responses through Exavo, a specialist service for collecting online survey responses.

For the purpose of this policy, the definition of 'personal information' is any information that relates to and can identify a living individual.

Lawful Collection and Use

The purpose for collecting the data is to conduct research into what recipient country governments value about the multilateral development banking system and how demand for MDB assistance is expected to evolve in the medium-term.

We do not intend to collect personal data as part of the data collection for the survey. You may include some personal information as part of your responses to open-ended questions in the survey. If your response does contain personal information, we will identify it and remove all identifying information before processing it further.

When we contact you, either by email or in person, we do so to invite you to participate in the survey or remind you to fill in the survey before the deadline.

When you participate in our survey, we will ask you for a range of information, including, for example, your personal opinions. You may decline to answer any questions or withdraw from participation in a study at any time.

We will never misrepresent ourselves or what we are doing. If you receive an email that concerns you, purporting to be from us, please let us know as shown below in 'How to contact us'.

The type of personal information we collect

We plan to collect and process the following information:

- Name
- Email address

We use the information that you have given us to see who has completed the survey and follow up on those who have not. All survey responses will be anonymised.

We may share this information with ODI staff members and consultants working on this project.

How we store your personal information

You can be assured that we will protect your privacy. We will not make your personal information available to anyone without your agreement unless it is for research purposes only or if required by law. This includes your name and e-mail address.

Your personal information may be collected, stored, transferred or processed by third party service providers (in this case, Exavo, an online survey platform) for research-related purposes, such as data processing and data storage. They are all contractually bound to keep any information they collect and disclose to us or, we collect and disclose to them, confidential and must protect it with security standards and practices that are equivalent to our own.

Your information is securely stored on ODI's SharePoint. Only accessible to ODI staff and subcontractors working on the project.

We keep names and email addresses for 12 months. We will then dispose your information by deleting it from the server.

Under the General Data Protection Regulation (GDPR), the lawful basis we rely on for processing this information is that we have a legitimate interest.

Children's Data Collection

We never knowingly invite children under the age of 16 years to participate in the survey.

Your data protection rights

Under data protection law in the EU and UK, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at using the contact details below if you wish to make a request.

Rights of Individuals

To request access to personal information that we hold about you, you should submit your request in writing to the e-mail address or postal address shown below in 'How to contact us'.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at

complaints@odi.org

203 Blackfriars Road
London
SE1 8NJ
UK

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
UK

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>

How to contact us

You can contact us in one of the following addresses:

ODI
203 Blackfriars Road
London
SE1 8NJ
UK

Tel: +44 (0)20 7922 0300

E-mail: survey_MDBs_effectiveness@odi.org.uk

www.org.org